PRIVACY NOTICE

International Students Conference ICON Mainz (ICON Mainz) processes personal data. Your privacy is important to us. ICON Mainz attaches great importance to protecting personal data and maintaining privacy.

This notice describes the types of personal information we may collect from you, the purposes for which we use the information, the circumstances in which we may share the information and the steps that we take to safeguard the information to protect your privacy. This notice may be updated at any time. The most up to date version can be found at https://icon.uni-mainz.de/privacy-notice/

Your personal data will be processed in compliance with the General Data Protection Regulation (GDPR).

What we collect

The personal data which ICON Mainz processes about you will include personal details such as your name, contact details and address. The personal data which ICON Mainz processes also includes Information about your gender, disability status and dietary preferences.

Your rights

Under the GDPR you have certain rights over how your data is processed, including the right to know what information is processed about you and how it is processed. You will have the right of access to your personal information. You will also have additional rights i.e. the right to rectify inaccurate information; restrict processing; and object to processing. These rights are limited in certain circumstances by the GDPR, and may be limited further by future German legislation where data is only processed for research or statistical purposes.

How we process your data

ICON Mainz will use the personal information to process your registration, communicate with you, and obtain your feedback in regards to the conference. In doing so, your information may be transferred throughout ICON Mainz and shared with third parties who will be providing accommodation, entertainment or other services. ICON Mainz will not sell or disclose your personal data to other third parties without your consent.

ICON Mainz will process your personal data for the following purposes.

<table>
<thead>
<tr>
<th>Purpose 1 – Event Booking and Management</th>
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<tr>
<td>ICON Mainz will process your personal data when you register and attend an event (workshop, conference session, social event). This is to assist us with understanding how many individuals will attend an event and the arrangements that we have to put in place to ensure that the event can operate appropriately.</td>
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<tr>
<td>We will process information relating to your health, disability status and dietary preferences if you have made us aware of it. This information will only be used to enable us to provide appropriate services in connection with a booking you have made.</td>
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<th>Purpose 2 – Marketing</th>
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<tr>
<td>We value your interest in ICON Mainz and would like to keep in touch with you. We would like to use your personal details for the purpose of sending you marketing materials such as invitations to future events and newsletters by email.</td>
</tr>
<tr>
<td>We will process your personal data in the case of communication by email for marketing purposes on the basis of your consent. You have the right to opt out of this type of processing at any time.</td>
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Consent
I consent to my personal data, including my personal email address, being processed so ICON Mainz can contact me to share news and invite me to events. I understand that I may opt out of receiving these communications at any time.

☐ Yes please, keep me up to date by email
☐ No thanks, please do not contact me by email

Purpose 3 – Photographs
We may wish to process your personal data in order to take photographs and/or video recordings of you internally and externally to promote ICON Mainz. These images /or video recordings could be used in print and digital media formats including print publications, websites, e-marketing, posters banners, advertising, film, social media, teaching and research purposes.

The images on websites could be viewed throughout the world and not just in Germany. The photographs and videos may include your name and details about you. For example, if you attend an event, it may state your name and the event you attended. Some images or recordings may be kept permanently once they are published.

We will process your personal data in the case of taking photographs and/or video recordings of you on the basis of your consent. You have the right to opt out of this type of processing at any time. However, in the event that you withdraw your consent on promotional campaigns which have already been printed, we will ensure that your image is no longer processed in any future campaign.

Consent
I consent to my personal data, including my image and name being processed so ICON Mainz is able use it in marketing campaigns, on its website and displays. I understand that I may opt out of my personal data being processed at any time.

☐ I consent to my my photographic image being used on the ICON Mainz website, Johannes Gutenberg University Mainz (JGU) website and social media
☐ I consent to my my video image being used on the ICON Mainz website, JGU website and social media
☐ I consent to my photographic image being used in poster campaigns of ICON Mainz and at the JGU
☐ I consent to my photographic image being used in printed communications such as magazines and newsletters
☐ No thanks, please do not process my photographic image for any marketing campaign.
☐ No thanks, please do not process my video image for any marketing campaign.

Purpose 4 – Security
Your safety and security is very important to ICON Mainz. We will therefore process your personal data to ensure the safety and security of you and your possessions, and to secure the campus of JGU.

Purpose 5 – Applicable Laws
ICON Mainz is under an obligation to comply with applicable laws which includes health and safety law, the prevention of fraud and bribery and compliance with counter-terrorism legislation. The University will process your data to ensure that it complies with the relevant legislation.
Purpose 6 – Emergencies

There may be circumstances where ICON Mainz needs to contact an emergency contact that you have specified or the emergency services in the event of an accident or illness.

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<th>Print Name</th>
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<tr>
<td>Signature</td>
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<td>Place, date</td>
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☐ If you are unable to provide your physical signature above then you may tick the box below and send this form back to us via email, on the basis that you accept by ticking the box that you are providing your consent to ICON Mainz to store and process the information you provide within this form, including all personal information, in accordance with the Data Protection Legislation for the purposes set out above. (Without your explicit consent we cannot process your personal data.)

Name [Please Print] Place, Date
_________________________ _________________

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